APPLICATION TIPS

MORAVIAN SEMINARY

Submitting an application to Moravian Seminary is easy, and the sooner you begin, the better. Some parts of the process, such as requesting transcripts and references, can take more time than you think.

Do you live outside the United States? Is English not your native language?
Visit moravianseminary.edu/international for additional admission requirements.

1. START YOUR ONLINE APPLICATION (ESTIMATED TIME: 30 MINUTES)

You can stop, save your work, and return later at any time. To begin, you'll select:
   a)   Level of Degree
   b)   Program (MSW dual candidates must also apply at marywood.edu/admissions/applying)
   c)   Term to start courses

2. REQUEST YOUR TRANSCRIPTS (ESTIMATED TIME: 1-2 WEEKS)

Applicants must submit official transcripts from all schools attended beyond high school.
— If you are applying as a non-degree student, you are all done! Skip to #5. —

3. SELECT YOUR REFERENCES (ESTIMATED TIME: 30 MINUTES)

All degree and certificate programs require a minimum of 3 references
   a)   One from a **Vocational Mentor** –OR– **Pastor**
   b)   One from a **Professor** –OR– **Employer**
   c)   One general **Character** reference

Spiritual Direction Certificate program also requires a reference from your Spiritual Director.

4. WRITE & SUBMIT YOUR ESSAYS (ESTIMATED TIME: 1-3 DAYS)

All programs require an autobiographical statement (2–4 pages) that answers the following:
   a)   What are (2) personal or professional experiences that have led you to the decision to pursue this degree/cert.?
   b)   What have you learned from each experience?
   c)   How do you think they will help as you pursue this program?

Additional Essays by Program
MACC Degree: Write about a volunteer or paid experience you have had working with an individual or a group in a helping/tutoring/service role. What have you learned and what personal growth resulted from this experience?
Spiritual Direction Certificate: Please describe (1) your history and experience of receiving spiritual direction, and (2) your process of discerning your call to offer spiritual direction as it has unfolded over time.

5. FOLLOW-UP ON YOUR TRANSCRIPTS & REFERENCES (ESTIMATED TIME: 1-2 WEEKS)

Regularly revisit your checklist on the application portal. When your transcripts arrive at Moravian Seminary or your references respond, they are added to your application. Follow up with schools and references that you don't see added to your application yet. You can send reminders right through the portal or even swap out a reference for someone else.
— Once everything is submitted and received (transcripts and references, too), you are done! —

6. WAIT WHILE YOUR APPLICATION IS REVIEWED (ESTIMATED TIME: 5-10 BUSINESS DAYS)

Moravian Seminary practices a rolling admissions process. After all materials are received, the Admissions Committee will review your application. As part of our process, your faculty reviewers may request an interview with you.

7. RECEIVE YOUR ADMISSIONS DECISION (ESTIMATED TIME: 3-5 BUSINESS DAYS)

Upon reaching a decision, we will mail you an official admissions letter. If you are accepted, it will describe how to confirm your enrollment, register for courses, apply for financial aid, request accessibility accommodations, and more.

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