

**Master of Arts in Pastoral Counseling (MAPC) Program
Moravian Theological Seminary**

PREPARATION FOR LICENSURE • LICENSED PROFESSIONAL COUNSELOR

Moravian Theological Seminary's Master of Arts in Pastoral Counseling is a clinical counseling master's degree program of 63 semester credits. The MAPC is not a Biblical counseling degree, but rather a counseling degree that is inclusive and accepting of a wide variety of spiritual and religious paths and that inculcates respect and sensitivity to social and cultural diversity. The MAPC graduate is prepared to offer counseling that meets both the psychological and spiritual needs of individuals, groups, and/or couples.

Many MAPC graduates will want to seek Licensed Professional Counselor (LPC) status. The Moravian MAPC provides the academic requirements and pre-graduate clinical hours required in Pennsylvania to attain the LPC license. It is the graduate's responsibility to accrue the licensure-required 3600 hours of post-graduate clinical experience under an approved supervisor.

To gain Pennsylvania LPC licensure one must:

- (1) Successfully complete a graduate counseling program such as Moravian's MAPC.
- (2) Successfully complete 3600 post-graduate hours of clinical experience with supervision done predominately by an LPC licensed supervisor with 5 years of experience (half of the hours may be supervised by a supervisor licensed in a related field with 5 years of experience). Supervisors must meet with the counselor for 2 hours every week/every 40 clinical hours. **For more details, please check PA Act 49.13 and 47.14.**
- (3) Submit the LPC application and the required fee (currently \$45).
- (4) Supply 2 recommendations on licensing board-supplied forms.
- (5) Apply for the NCE test through the PA LPC Board (current cost is \$185 and is non-refundable). In PA, you can currently take the NCE exam **before** getting approval of license eligibility by the Board. However, it is still best to submit your materials to the LPC Board **before** sitting for the exam to confirm that your transcript will meet the requirements for licensure. You must include a sealed transcript from MTS. The NCE is administered electronically at 4 sites in PA (Pittsburgh, Harrisburg, Philadelphia, and Wilkes-Barre) usually during the first 2 weeks of every month at 9 am and 1:30 (the test takes 4 hours).
- (6) Pass the test – scores are available 4 weeks after completion of the exam (you may take the exam again if you do not pass for an additional exam fee).
- (7) Check again with the licensure board to see if further information is needed. Let the MAPC program know when you are licensed (MAPC@moravian.edu).

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LPC LICENSURE CHECKLIST

- _____ Save all syllabi from required and elective courses
- _____ Obtain and save resumes from ALL clinical supervisors
- _____ Keep documentation of pre-graduation clinical hours (note the direct client contact hours and supervision hours separately — and keep a running total — at least one third of these hours are to be direct client hours, and timesheets need to have a supervisor’s signature.
- _____ Make sure your total clinical hours are 100 hours for Practicum and 600 hours for Internship
- _____ Record the names and contact information for every counseling course instructor with whom you have had coursework
- _____ Request a transcript of all your MAPC courses (this will not be an official transcript – which must be sealed – but one that you can have for your own records)
- _____ Keep a record of any extra continuing education counseling workshops or non-credit coursework you have taken – this will not be “counted” toward licensure, but may help you remember notes to review prior to your licensing exam
- _____ Following graduation, check the Licensing Board website twice a year to be sure you are current with any changing licensure requirements (MAPC will hold annual Licensure 101 workshops and NCE exam review courses)
- _____ As you begin your counseling career after graduation, be sure that you are under supervision and that you and your supervisor meet all the requirements for supervisor credentials (obtain resumes), counseling experience, and clinical/supervisory hours

DOCUMENT! DOCUMENT! DOCUMENT!